



# SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' Grade | Awarded Category – I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

## NOTIFICATION NO. 1361

No.SIU/ U-28/ 2023/ 5854

dated 2<sup>nd</sup> December, 2023

### Sub: Constitution of Code of Conduct Monitoring Committee

**WHEREAS**, the Code of Conduct Monitoring Committee was constituted vide Notification No. SIU/ U-28/ 1006(a) dated 16<sup>th</sup> March, 2021 to resolve the incidents or doubts regarding its interpretation; and ensure that it is applied fairly in the event of complaints regarding conduct and behavior.

2] **AND WHEREAS**, the tenure of the Code of Conduct Monitoring Committee was expired on 15<sup>th</sup> March, 2023.

3] **NOW THEREFORE**, it is hereby notified for information of all concerned that the Code of Conduct Monitoring Committee is constituted as under:

- 1) Dr. Abhijit Chirputkar, Director, Symbiosis Institute of Digital and Telecom Management, Pune - Chairperson
- 2) Dr. Anita Patankar, Director, Symbiosis Centre for International Education, Pune - Member
- 3) Dr. M. S. Shejul, Registrar, Symbiosis International (Deemed University), Pune - Member
- 4) Mr. J. R. Pathare, Chief-Human Resource, Symbiosis, Pune - Member
- 5) Dr. Dharmendra Pandey, Head - Quality Assurance, Symbiosis International (Deemed University), Pune - Member
- 6) Dr. Yogesh Patil, Head, Research Publications, Symbiosis International (Deemed University), Pune - Member
- 7) Dr. Poornima Tapas, Professor, Symbiosis Institute of Business Management (SIBM), Pune - Member Secretary

The tenure of the Code of Conduct Monitoring cell shall be 2 (two) years from the date of publication of this notification i.e. from 2<sup>nd</sup> December, 2023 to 1<sup>st</sup> December, 2025.





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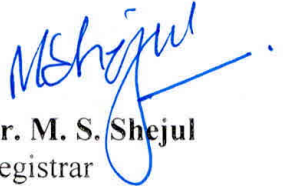
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## FUNCTIONS

- Endorsing the propagation, knowledge of and compliance with the code in each
- Department/Section of SIU.
- Ensuring the appropriate communications channels to ensure that any employee can seek or provide information regarding compliance with this code, ensuring the confidentiality of complaints processed at all times.
- Interpreting the regulations derived from the Code and supervising their implementation.
- Ensuring the accuracy and fairness of any proceedings commenced, as well as the rights of persons allegedly involved in possible breaches.
- Defining the cases in which the scope of the Code should be extended to third parties that are to have business or trade relations or with SIU.
- Convening the formal meeting of the committee at least once in a year and preparing an annual report on its actions, making the recommendations it deems appropriate to the Authorities of the University
- If any of the members of the Code of Conduct Monitoring Committee has a conflict of interest in dealing with a specific matter, the said member must be removed from all formalities related to the matter in question.



  
Dr. M. S. Shejul  
Registrar

Date: 2<sup>nd</sup> December, 2023

To: The members of Code of Conduct Monitoring Committee

**Copy for information to:** The Hon'ble Chancellor, Pro Chancellor, Vice Chancellor, Provost- FoMHS, Principal Director- Symbiosis, Dean-Academics and Administration, Deans of Faculties, Directors/ Heads, Deputy Directors/ Deputy Heads, Administrative Officers/ Assistant Administrative Officers/ Office Superintendents of Constituents/ Research Centres/ Support Departments/ Skills and Continuing Education Departments and Officers of the Symbiosis Society and Symbiosis International (Deemed University)